



Abegweit First Nation Early Childhood Centre
60 Schurman Lane, Scotchfort PE, C0A 1T0
Ph: 902-676-2412 Email: earlychildhood@abegweit.ca

Position: Acting Early Childhood Director

Hours of Work: Monday – Friday: 7:30am to 4:00pm / 7:45am to 4:15pm

Term: October 2026 - September 2027

Start Date: October 5th, 2026

Salary: As per level on provincial wage grid

Job Summary: We are looking for a certified Early Childhood Educator (ECE) who is responsible for ensuring the centre operates safely, legally, effectively, and in the best interest of the children, families, and staff, while maintaining a high- quality early learning environment.

Primary Responsibilities:

- Oversee day to day operations of the early learning centre.
- Ensure the centre follows PEI Early Learning and Child Care regulations, standards and policies.
- Guide curriculum programming reflects children's interest development, culture, and needs.
- Ensure staffing and ratios are maintained
- Support professional development
- Foster a positive, respectful, collaborative team environment
- Oversee health, safety, supervision, sanitation, and emergency procedures
- Build positive relationship with community, families, and staff
- Support culturally responsive programming and meaningful connection with the community
- Develop and maintain partnerships with community organizations and services.

Skills & Qualifications:

- Must have certification as an Early Childhood Educator
- Must have a clear Criminal Record Check with Vulnerable Sector Check
- Must have certification in First Aid/CPR
- Must be willing to obtain Food Safety and WHMIS training
- Strong interpersonal, communication (written and oral) and relationship building skills



Please Note:

- In the event there are two or more equally qualified applicants, preference will go to the Indigenous applicant(s).
- Only applicants selected for interviews will be contacted. We thank all applicants in advance.

Please submit your resume and three references in person or by email to:

Laura Vanderzwaag, Director
60 Schurman Lane, Scotchfort PE, C0A 1T0
Ph: 902-676-2412 **Email:** earlychildhood@abegweit.ca
Deadline to apply: September 11th, 2026 @ 4:00pm